Common Questions

Q: How many items can be checked out?

A: A maximum of 5 items can be checked out for either 7 or 14 days.

Q: Can I return items early?

A: Items cannot be returned early and are checked out until their due date.

Q: How are items returned?

A: Adobe Digital Editions will notify you that the title has expired and make the file inaccessible .

Q: Why am I being asked to "Place on Hold" instead of "Check Out"?

A: When purchasing titles, we are buying the rights for a single copy allowing one person to download the title at a time. In some cases, we may purchase two copies of a title allowing two users to download the file during the same checkout period.

Q: How do I access items on Hold?

A: Once an item on hold for you becomes available, you will receive an email you with a two day window to download your requested item.

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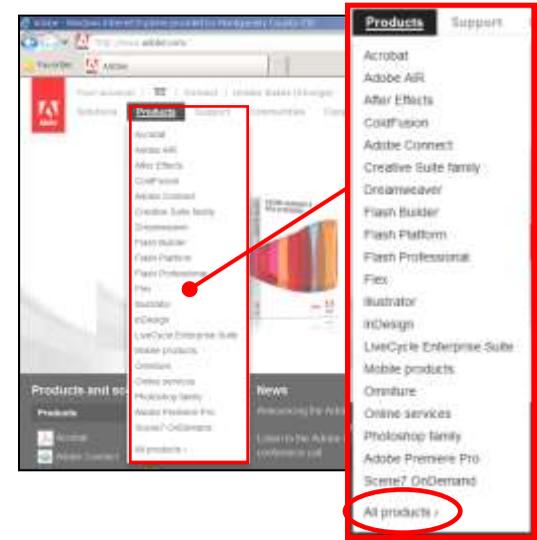
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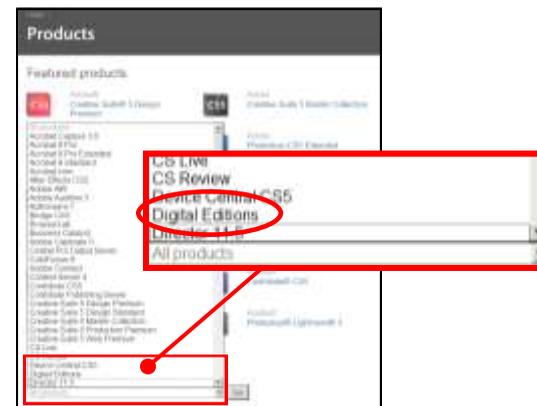# e-Books

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allows users to download eBooks and audio books and enjoy them on a computer, or transfer them to a portable device. Inside are instructions for downloading digital e-Books.
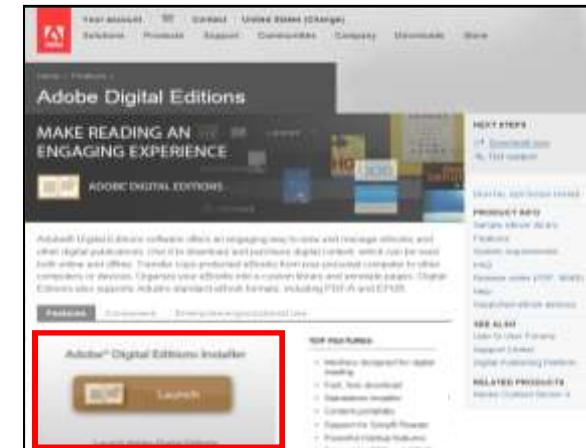

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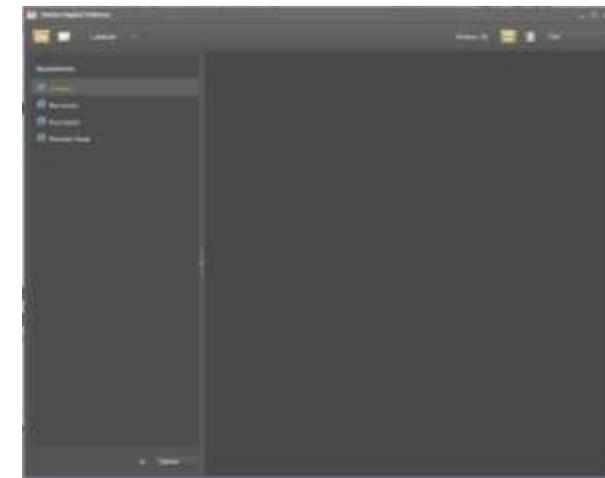
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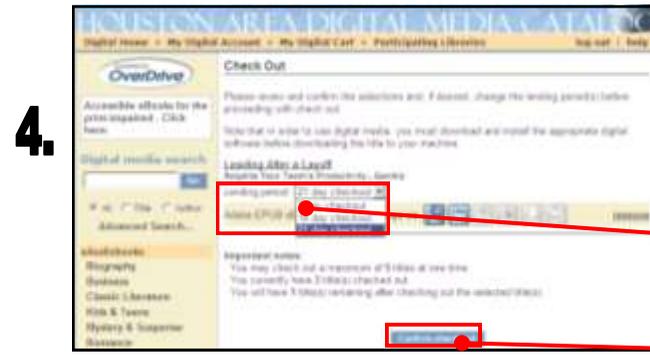
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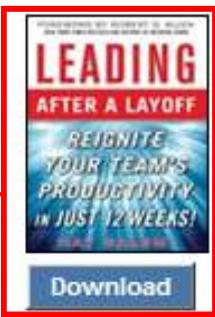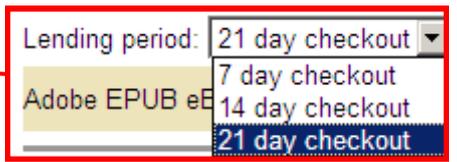and click on the *Download Digital Media* Icon on the right side of the screen.

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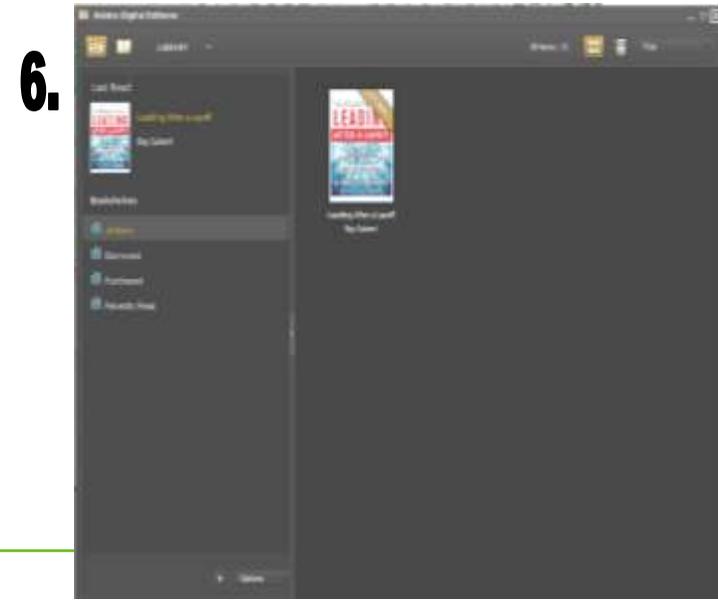
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